



# The J. Biron Agency, LLC

*Your Surety Bond Professionals*

**\*Please note that some banks require written authorization from an Officer of your Company to release this information to our Agency. If so, please type the following on your Company's letterhead, filling in the appropriate information where indicated. Mail the completed Authorization Form Letter, along with our Sample Letter, to your bank \***

\*\*\*\*\*

DATE

BANK NAME  
INDIVIDUAL'S NAME  
STREET ADDRESS  
CITY, STATE, & ZIP CODE

RE: AUTHORIZATION TO RELEASE BANK INFORMATION TO THE J.BIRON AGENCY, INC.

Dear INDIVIDUAL,

Per the enclosed "Bank Letter of Customer Relationship" sample letter, I hereby give BANK NAME authorization to release the requested information to our Bonding Agency, The J. Biron Agency, Inc.

Sincerely,

CONTRACTOR'S COMPANY NAME

\_\_\_\_\_  
OFFICER'S SIGNATURE

OFFICER'S TYPED NAME AND TITLE