



# The J. Biron Agency, LLC

*Your Surety Bond Professionals*

## RESUME OF EXPERIENCE

Date: \_\_\_\_\_

Resume of Experience for \_\_\_\_\_

(Name of Owner or Key Employee)

who is \_\_\_\_\_ of the firm \_\_\_\_\_

(Position)

(Name of Company)

### 1. Personal Information:

- A. Date of Birth \_\_\_\_\_
- B. Social Security No. \_\_\_\_\_
- C. Place of Birth \_\_\_\_\_
- D. Phone Number ( ) \_\_\_\_\_
- E. Address (Include County) \_\_\_\_\_
- F. If Married, Name of Spouse \_\_\_\_\_
- G. Spouse's Social Security No. \_\_\_\_\_

### 2. Education:

- A. High School \_\_\_\_\_
- B. College \_\_\_\_\_
- C. Trade School \_\_\_\_\_

### 3. Experience with Company:

- A. Starting Date \_\_\_\_\_
- B. Starting Position \_\_\_\_\_
- C. Present Position and Responsibilities \_\_\_\_\_
- D. Percentage of Ownership (if applicable) \_\_\_\_\_%

### 4. Past Experience in Field:

A. Name and Address of Prior Employment	B. Responsibilities and Major Projects Handled
1. _____ _____ _____	_____ _____ _____
Date Employed: From _____ To _____	_____
2. _____ _____ _____	_____ _____ _____
Date Employed: From _____ To _____	_____
3. _____ _____ _____	_____ _____ _____
Date Employed: From _____ To _____	_____

### 5. Personal References (Include name, address, phone number, length of time acquainted and relationship)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_